

Village of Mayville
DOWNTOWN DEVELOPMENT AUTHORITY

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ORIGINAL

The Regular Meeting of the Mayville Downtown Development Authority was held on Monday, January 25, 2010 at the Mayville District Public Library. The meeting was called to order at 7:00 p.m. by Gary Haas, Chairman, with the following additional members present: Jill Fox, Rod Buhl, Clare Fryers, Don McLane, Ray Whitaker, Henry Wymore, Jeff Wingert, and Stacy Windham. Others in attendance were John Welke, Tom Lotter, Sue Moss and Ron & Shari Johnson from Mayville Lion's Club.

Members Absent – Roxanne Hiiter (excused), Tim Sadowski, Village Manager (excused)

Minutes – Moved by Wymore, supported by Fox to approve the minutes of the Nov. 23 2009 meeting. Yes 9 No 0.

Treasurer's Report – Jill Fox reviewed the income and expenses since the last meeting, leaving a current balance in the checking account of \$25,477.40. The report was approved on a motion by McLane, supported by Fryer. Yes 9 No 0.

Old Business:

Village Manager's Report – Tim Sadowski, Village manager submitted a written request for the DDA to assist in funding a road repair project on Fulton St starting at Main St going to Mill St. This project has additional funding from a Federal Grant of \$90,000 and requires matching funds of \$70,000. Sadowski proposes the Village of Mayville provide \$35,000 and the DDA provide \$35,000. This request will be discussed during the budget planning portion of tonight's meeting.

Main Street Parking Lot

Bids - may be collected in the Spring 2010. It was suggested to have the asphalt company who will be paving Fulton to bid the parking lot, as it may be a more cost effective solution.

Permits – It has been identified that no specifics were put in place about how funds generated from parking permits and fines should be distributed between Village and DDA. It was suggested that the funds collected from the sale of the permits go the DDA, and any fines monies will go to the village. Clare Fryers will address this suggestion with the Village Council next meeting. Village employees are doing the snow removal at the Trend St parking lot; Dean Wingert is doing the Main St lot. Additionally the bills from signage and cement divider were discussed, DDA paid those expenses.

Connecting Fulton St Businesses to storm drain – There was discussion about connecting the businesses to the storm drain, pros and cons of doing so, the auction building owned by DDA and what it needs to be connected, whether downspouts were accessible on all buildings, etc. These and other suggestions will be discussed and prioritized during the budget planning portion of tonight's meeting.

New Business:

Projected 2010 Income – Reviewed 2010 Budget with an estimate of \$48,557.29 based on current property values, from the Village, Township and County. Additional income comes from the rental of the Fulton St property, Pancake breakfast with Museum and Interest accrued. Motion made by Fryers, seconded by Wingert to approve the proposed 2010 budget. Yes – 9, No – 0, Motion Approved.

Effect on DDA income due to declining property values; tax appeals -

Talked in depth about what happens if for example property values go down 20%, we would receive 40% less in funding. We will reevaluate when data is available from the County.

Michigan Downtown Association Annual Dues are due. Did not pay last year, no representative has attended a conference since previous Village Manager. Will hold off on paying for now.

2010 Budget Priorities

The group identified and prioritized the possible projects for the 2010 year:

1. Paving of Fulton Street – a motion was made by Fryers, 2nd by Wymore to contribute \$35,000 to the paving project. Yes – 9, No – 0, Motion Approved
2. Main Street Parking Lot- Could request a bid from the company doing the Fulton St project, will need to evaluate funds availability
3. Demolition of 6069 Fulton – No funding for this project at this time. Motion by Fryers, 2nd by McLane to continue to rent the building to Lotter Auction for \$100/mo. – Yes – 9, No -0 Approved
4. Improvements to Trend St Parking Lot – No funding for this project at this time – on hold
5. Alley Project – still needs research for titles, little support from some businesses/landlords - on hold

Holiday Tree Lighting - Visitors from The Mayville Lions Club - Sue Moss, Ron & Shari Johnson propose a Tree Lighting activity for the tree at Dr Merkel's property. Village Council has also discussed this idea, and intend to do something – possibly a holiday evening with carolers, boy scouts to sell hot cocoa, 50/50 tickets, carriage rides, memory ornaments, etc. It was suggested that the Chamber of Commerce be involved as well, next chamber meeting Feb 17th, 12 noon at Lizzie's café on 46.

Fundraiser Auction - This suggestion was not covered this meeting, could be discussed further at the next meeting.

Election of Officers:

- Chairman – Moved by Fryers, 2nd by McLane to nominate Gary Haas. Yes – 9, No – 0
- Vice Chair – Moved by Fryers, 2nd by McLane to nominate Jeff Wingert . Yes – 9, No – 0
- Treasurer – Moved by McLane, 2nd by Fryer to nominate Jill Fox. Yes – 9, No – 0
- Secretary – Moved by Fryers, 2nd by Whitaker to nominate Stacy Windham. Yes – 9, No – 0

Meeting Schedule – A discussion occurred regarding the meeting schedule for the upcoming year. A motion was made to move the next meeting to the 3rd Monday, March 15th 2010 and was approved. Additionally a request was made to have Clare Fryers ask Village Council permission to change the bylaws to permanently move DDA meetings to the 3rd Monday, every other month.

Comments from the Public/Citizens District Council – Whitaker reported that he is still searching for members to complete the council, and has lost a member. Requests suggestions of anyone who may be interested.

Adjournment – Moved by Fryers, supported by McLane to adjourn at 8:05 p.m. Yes 9 No 0.

Next Meeting – Monday 3/15/10, 7 pm @ Mayville Library

Submitted by:

Stacy Windham
Secretary