



Village of Mayville
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Mayville Planning Commission

Official Meeting Minutes

March 03, 2021

Present: 5 Cecilia Kapcia-Chairman, Randy Valentine-Vice Chairman, Bruce McGhee,
Judy Chesney-Secretary, John Welke
Visitors 1 Steve Charette-Zoning Administrator

Meeting opened at 6:30 p.m.

J. Welke moved supported by R. Valentine to accept February 17, 2021 minutes, motion carried.

Discussed doing a monthly notice in the monitor.

S. Charette finished his Zoning Classes and is taking tests now. Discussed the zoning issues tracking chart that S. Charette passed out.

Discussed 1.2.3 Public Participation: Outcomes & Evaluation that RRC is mandating.

Discussed and decided on time lengths between application and obtaining a zoning permit for the website flow chart. The whole process can take (1) month or less.

Discussed RRC 2.0 Training

Discussed Trello and RRC classifications. We need to identify whether the Village of Mayville is 'Essential' or 'certified'. In Trello B. McGhee already started on the following:

- 1.1.2 Plans: Downtown plan
- 1.2.1 Public Participation: Adopted plan
- 1.2.3 Public Participation: Outcomes & Evaluation

Discussed the Mayville BIZ (Business Improvement Zone), (old downtown district).

Planning has been instructed from the Village President to refer all zoning questions to the zoning administrator.

R. Valentine moved supported by B. McGhee to adjourn the meeting at 8:00 p.m. motion passed.

Submitted by,
Judy Chesney, Secretary